



Est. 1999

KARNATAKA SANGHA'S MANJUNATHA COLLEGE OF COMMERCE

NAAC RE-ACCREDITED WITH B GRADE - CGPA 2.44



College code - 520

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| Affiliated to University of Mumbai Recognized under Section 2(f) & 12(B) of the UGC act, 1956 LINGUISTIC MINORITY (KANNADA) | Principal Dr. Sushila Vijaykumar B.Sc. B.Ed. MA (Eng.) SET (Eng.) Ph.d (IIT, Bombay) |
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IQAC MINUTES (2023-24)

First IQAC Meeting (22 July 2023 at 11 am)

1. SY and TY lectures commenced from 14 June.
2. FY admissions were in progress.
3. Academic Calendar was prepared and teaching plans were submitted.
4. Administrative matters related to office computers were discussed.
5. IIQA was presented for approval and SSR work was discussed.
6. Plans for Silver jubilee celebrations were discussed.
7. Proposal for Add-on courses was given.
8. Vote of thanks.

Action Taken report of the previous meeting (10 April 2023)

1. Placement Activity (Orientation lecture) was conducted by NGO, Magic Bus.
2. Intercollegiate FDP on 'E-Content Development' by Mr. Mandar Bhanushe, Coordinator, M.U.S.T. Radio University of Mumbai was conducted.
3. Convocation Function for Final year students was conducted on 24th April 2023.
4. Examinations were conducted and the Results of Sem II and IV were declared.
5. The IIQA was submitted on 25 April 2023 after obtaining the approval in CDC meeting.



Address: Kanchangaon, Khambalpada, Thakurli (E), Dist. Thane - 421 201. (M): 9321115841

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Second IQAC Meeting (30 September 2023)

1. Admission process was reviewed.
2. Repeaters Exams of Sem II & IV were conducted in August
3. SFC Internal Exams conducted in August. Sy Sem III Regular & Repeaters Exams will be in October and FY Sem I Regular & Repeaters Exams will be in November.
3. Data Validation and Verification (DVV) Clarifications were completed.
4. Requirements like Trophies Display Shelf, Beautification of Premises, Smartboard in seminar Hall, IT upgradation and water purifier on 2nd floor was discussed.
5. NAAC preparations were discussed.
6. Value-Added Course on 'Youth for Environmental Enrichment' was conducted.
7. Vote of thanks.

Action Taken report of the previous meeting (22 July 2023)

1. The requisitions of computers, pigeon net and Seminar Hall (G11) was placed in CDC meeting and approved.
2. SSR was submitted on 1 September 2023.
3. Add-on courses on Advanced Excel and Digital Marketing were conducted.
4. Silver Jubilee function was organized on 9 September 2023.



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Minutes of Third Meeting (6 January 2024)

- 1.Recovery of outstanding fees to be done.
2. Results of Sem I and III were declared.
3. DVV clarifications were resolved.
- 4.IQAC members Dr. Sridhar Shetty and Dr. Vijetha Shetty could be invited for Mock NAAC.
- 5.Plans: Intercollegiate Audio-Visual Ad making Competition, Guidance Lecture on Research methodology, Nature Trail to Bio-diversity Nature Park at Sion.
6. Vote of thanks.

Action Taken report of the previous meeting (30 Sep 2023)

1. Semester III and Semester I examinations were conducted in October and November respectively.
- 2.The list of NAAC requirements was presented in the CDC meeting and got approved.
- 3.Display shelf was installed for Trophies.
4. Value-added course on 'Youth for Environment Enrichment 'was completed on 4 October.



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Minutes of Fourth Meeting(23 March 2024)

1. NAAC Peer Team Visit was scheduled on 4th and 5th April 2024.
2. Requirements for NAAC visit:
 - Tentative plan and schedule of two-day visit have been prepared.
 - Formation of ad-hoc committees for managing NAAC visit.
 - Duties to all the staff members and student volunteers.
 - Preparation of documents and Presentations of various committees, Department, IQAC Coordinator, and Principal.
 - Students practice for cultural events.
 - Stay arrangements of NAAC Peer Team.
 - Hiring of cars for pickup and drop of the peer team members.
 - Feedback taken from different stakeholders.
3. Vote of thanks to the Chairperson.

Action Taken report of the previous meeting (6 January 2024)

1. Continuous follow-up for recovery of outstanding fees done and maximum fees recovered.
2. Re-DVV submitted.
3. Intercollegiate Audio-Visual Ad making Competition conducted.
4. Nature Trail was conducted.
5. Guidance Lecture by Dr.Vinay Bhole on Research methodology was organised for Final year students.

Associate Prof. Jayanthi V.
IQAC Coordinator



Dr. Sushila Vijaykumar
Principal

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