



KARNATAKA SANGHA'S
MANJUNATHA COLLEGE OF COMMERCE &
JUNIOR COLLEGE OF COMMERCE

Kanchangaon, Khambalpada, Thakurli (E), Dist. Thane - 421 201.



Affiliated to University of Mumbai Recognized under Section 2(F) & 12(B) of the UGC act, 1956 LINGUISTIC MINORITY (KANNADA)	Tel. Nos. 0251-2439952 /2441826 Mobile : 9321115841 Website : www.ksmanjunathacollege.edu.in E-mail ID : mcac_college@rediffmail.com
Est. 1999	Jr. College Index No. J16.17.052(2008)
College code - 520	

IQAC MINUTES (2021-22)

Minutes of the IQAC Meeting held on 2 July were as follows:

1. The minutes of previous meeting were read and confirmed. This was followed by the Action taken report.
2. Academic calendar prepared, chalking out tentative plans for activities to be conducted. Teachers were asked to submit their teaching plans for each semester
3. An orientation session was conducted on 26 June to train the Admission committee
4. Admission committee conducted an online orientation session for students for filling online admission forms.
5. AQAR 2018-19 and 2019-20 were almost complete and will be put up for approval in CDC.
6. It was resolved that as part of Faculty empowerment, the IQAC coordinator will conduct intensive online orientations in July regarding the Revised Accreditation Framework for the NAAC second cycle.
7. NSS enrolment to be completed by 6 October.
8. **The following were the tentative plans:**
 - a) Webinar on Soft Skills on the occasion of World Youth Skills day and Biodiversity on World Nature Conservation Day in July and Small Investment Opportunity in stock market on the topic of "Issues and challenges during the post covid period" and "Digital Technology in open market" in August.
 - b) Orientation for FY students planned in August or September
 - c) Internal exams were to be held for SFC in September.
 - d) Online Placement Drive in September
 - e) Multidisciplinary Conference tentatively in April or May in online or offline mode.
9. Vote of thanks to the Chairperson

Action Taken Report

1. Academic year 2021-22 commenced on 14 June 2021.
2. Two years AQARs (2018 -19 and 2019-20) were prepared and approved in CDC meeting on 22 July 2021.
3. Students registered for N-List.
4. **Add on Course/Certificate courses completed:**
 - i. Skill Development Course by Technoserve from 15 to 22 February.
 - ii. Certificate course in Advance Excel by Satyam Institute from 25 May 2021
5. E documentation was done for 2021-22 for accessing various documents with the help of Any desk.
6. Celebrated International Yoga Day on 21 June through online mode.
7. In view of blended mode of teaching, Wi-Fi connection with 100 mbps bandwidth speed was installed.

Minutes of the IQAC Meeting held on 8 October were as follows:

1. The minutes of previous meeting were read and confirmed. This was followed by the Action taken report.
2. Lectures to be conducted in the blended mode from 13 October.
3. Regular/Repeater Online Exams for F.Y.Sem – I & II & S.Y. Sem III & IV in October and November.
4. Statutory Audit in October.





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5. Statistics of admission in BCOM-655, BAF-290, BMS-180 and BBI-162 as on 4 October. Financial help provided to 13 students out of Student Aid Fund.
6. **The Following were the tentative plans:**
 - a) COVID-19 vaccination drive in college on 27 October.
 - b) To conduct Intercollegiate book review competition on the eve of Vachan Prerena Diwas (Dr. APJ Abdul Kalam Gayanti) on 15 October.
 - c) Tree Plantation programme by NSS unit in November
 - d) An online workshop on "Meditation and Peace of Mind" on 10 October.
 - e) Vaccination Drive by KDMC in October.
7. Vote of thanks to the Chairperson

Action Taken Report

1. AQARs for 2018-2019 and 2019-2020 were successfully uploaded in the IQAC Portal in July and September, respectively.
2. AQAR 2020-21 with all documents and links was under process.
3. An Orientation programme was conducted for FY classes on 17 & 18 September.
4. Online Placement Drive was conducted on 27 September.
5. Electrification and minor repairing work were done.
6. Online Internal exams for SY/TY/BMS/BAF/BBI were successfully conducted from 14 to 16 September.
7. **Eleven Online Faculty Orientations on "AQAR and SSR" was conducted from 7 July to 22 November:** NAAC Overview (7 July), College Vision and Mission Criteria 1 (10 July), Criteria 2 (14 July), Criteria 3 (16 July), Criteria 4 (17 July), Criteria 5 (19 July), Criteria 6 (20 July), Criteria 7 (21 July), Retrospect (9 November), New AQAR Format (18 November) and Non-applicable matrix (22 November).
8. **Four Webinars were conducted on Soft Skills (15 July), Biodiversity on the occasion of Nature Conservation Day (21 July), Small Investment Opportunity in Stock Market on "Issues and challenges during post covid period" (9 August) and "Digital Technology in open market" (12 August).**

Minutes of the IQAC Meeting held on 06 January 2022

1. The minutes of previous meeting were read and confirmed. This was followed by the Action taken report.
2. **Approval for the following Add-on courses to be taken in CDC:**
 - a) E filing of Income tax and GST return with Tally ERP 9.0 in April 2022.
 - b) Disaster Management and Mitigation "in the month of February.
3. **Following were the tentative plans:**
 - a) **Five Guest lectures to be conducted on "Say no to drugs, Yes to life" (8 January), "Scenario in education and job: A Gender Prospective", "Hazard Vulnerability Capacity & Risk" "Energy Safety devices & use of fire extinguisher" in February and "Impact of Cyber Crime on young adults" (in March).**



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- A FDP to be conducted in February.
- A Workshop by Vacha Trust and WDC in March.
- Blood Donation Camp in March.
- Semester I/III & V/FY/SY/TY/BCPM/BAF/BMS/BBI ATKT exams in March/April
- Webinar on Intellectual Property Rights in April.
- Online Multidisciplinary Conference in May.

Action Taken Report

- Statutory Audit conducted from 27 to 31 October.
- "Meditation and Peace of mind" workshop was conducted on 10 October.
- Organised COVID-19 vaccination drive by KDMC in the college premises on 27 October
- 'Paryavan Dakshata Mandal' & NSS Unit conducted tree Plantation programme from 13 to 15 November.
- Online Exams of SYBCOM SEM 3 (from 21 to 28 October) & TYBCOM SEM 5 (from 22 to 27 November) were conducted.
- Examinations of F.Y. B.Com Sem-I held from 8 to 15 January 2022
- Results were declared for SYBCOM SEM 3 on 24 November 2021 & F.Y. B.Com Sem-I declared on 29 January.
- As a part of Intercollegiate book review competition online oral presentations were done by the participants who were judged by 3 prominent judges on the eve of Vachan Prerena Din on 29 October.
- Lectures were conducted in blended mode from 13 October 2021.

Minutes of the IQAC Meeting held on 2 April were as follows:

- The minutes of previous meeting were read and confirmed. Action taken report was given
- Approval to be taken in CDC to organize 30 hours Add on Course on "E filing of Income tax and GST return with Tally ERP 9.0 from 26 April to 04 May 2022
- Gender Audit and Academic and Administrative Audit to be on 7 April.
- One week workshop on "Basics of Effective Office Correspondence" for office staff in May.
- Regular and ATKT online exams to be conducted:**
 - SY/BCOM/BAF/BMS/BBI SEM 4 FROM 4 April to 11 April 2022
 - TYBCOM SEM 6 from 19 April to 27 April 2022
 - T.Y SFC exams from 4/5/2022 to 12/5/2022.
 - FYBCOM SEM 2 from 2 May to 10 May 2022
- Farewell Function to be organized for:**
 - Principal Dr.V.S.Adigal Sir on the eve of his VRS on 18 April 2022.
 - TY students on 28 April 2022
- Following are the tentative plans:**
 - A seminar on Identifying Entrepreneurial opportunities in May.





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- b) Online National multidisciplinary E-Conference on Paradigm Shift in the pandemic world: Cherish Flourish or Perish on 28 May 2022.
8. Vote of thanks to the Chairperson.

Action Taken Report

1. Internal & External Marks for all the T.Y. classes for Sem.-V uploaded in University Portal in January.
2. **Four Guest lectures were conducted :**
 - a. "Scenario in Education and Job: A Gender Prospective" on 24 February.
 - b. "Hazard Vulnerability Capacity & Risk" on 21 February.
 - c. "Energy Safety devices & use of fire extinguisher" on 18 February.
 - d. "Impact of Cyber Crime on young adult by Advocate" on 8 March.
3. FDP conducted on "Institution Building and Relevance of Bhagvad Gita" by Dr. Chachadi -on 21 February.
4. Admissions for 2021-22 in Degree courses – 1421
5. Add on course on " Disaster Management and Mitigation from 16 to 23 February.
6. Semester I/III & V/FY/SY/TY/BCPM/BAF/BMS/BBI ATKT exams conducted from 25 March onwards
7. Blood Donation Camp conducted on 26 March.
8. Webinar on "Intellectual Property Rights" was conducted on 1 April.
9. Hayat Short film screening organised by Vacha Trust on 10 March.

Sushila

Dr. Sushila Vijaykumar
IQAC Coordinator



Shila

Principal
Dr. V.S. Adigal
Karnataka Sangha's
Principal & IQAC Chairman
Manjunatha College of Commerce