



## **YEARLY STATUS REPORT - 2020-2021**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

Karnataka Sangha's Manjunatha  
College of Commerce, Thakurli (E)

- Name of the Head of the institution **Dr .V. S. Adigal**
- Designation **Principal & IQAC Chairman**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **0251-2439952/ 2441826**
- Mobile no **9869033064**
- Registered e-mail **mcac\_college@rediffmail.com**
- Alternate e-mail **mcc\_iqac@yahoo.com**
- Address **Kanchangaon, Khambalpada,  
Thakurli (E)**
- City/Town **Thane**
- State/UT **Maharashtra**
- Pin Code **421201**

##### **2.Institutional status**

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status UGC 2f and 12(B)
  
- Name of the Affiliating University University of Mumbai
- Name of the IQAC Coordinator Dr. Sushila Vijaykumar
- Phone No. 02512441826
- Alternate phone No. 02512439952
- Mobile 9323830372
- IQAC e-mail address mcc\_iqac@yahoo.com
- Alternate Email address mcac\_college@rediffmail.com

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://www.ksmanjunathacollege.edu.in/media/AQAR2019-2020.pdf>

**4. Whether Academic Calendar prepared during the year?**

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.ksmanjunathacollege.edu.in/media/Academic-Calendar-2020-21.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.7	2015	03/03/2015	02/03/2020

**6. Date of Establishment of IQAC**

02/04/2015

**7. Provide the list of funds by Central / State Government**

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Government of India Post-Matric Scholarship	State Government	2020-21 365	2,08,715.0
Institution	Post Matric Scholarship Scheme (Government Of India )	State Government	2020-21 365	11,722.5
Institution	Post Matric Scholarship to NT Students 16-17	State Government	2020-21 365	5,610.0
Institution	Post Matric Scholarship to NT Students 17-18	State Government	2020-21 365	29,110.0
Institution	Post Matric Scholarship to OBC Students	State Government	2020-21 365	1,45,952.5
Institution	Post Matric Scholarship to SBC Students	State Government	2020-21 365	16,310.0
Institution	Post Matric Scholarship to VJNT Students	State Government	2020-21 365	400.0
Institution	Post-Matric Tuition Fee and Examination Fee (Freeship)	State Government	2020-21 365	20,100.0

Institution	Tuition Fees and Examination Fees to NT Students BAF 16-17	State Government	2020-21 365	14,555.0
Institution	Tuition Fees and Examination Fees to NT Students BCOM 16-17	State Government	2020-21 365	2,675.0
Institution	Tuition Fees and Examination Fees to OBC Students	State Government	2020-21 365	1,97,000.0
Institution	Tuition Fees and Examination Fees to SBC Students	State Government	2020-21 365	11,425.0
Institution	Tuition Fees and Examination Fees to SBC Students 16-17	State Government	2020-21 365	14,555.0
Institution	Tuition Fees and Examination Fees to VJNT Students	State Government	2020-21 365	16,367.5
Institution	COLLEGE TRUST-KARNATAKA SANGH	Private	2020-21 365	9,680.0
Institution	PVT. TRUST	Private	2020-21 365	38,550.0
Institution	VACCHHA CHARITABLE	Private	2020-21 365	18,890.0

	TRUST			
Institution	CENTRAL SECTOR SCHEME OF SCHOLARSHIPS FOR COLLEGE AND UNIVERSITY STUDENTS	Central Govt	2020-21 365	20,000.0
Institution	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	Central Govt	2020-21 365	30,000.0

**8. Whether composition of IQAC as per latest NAAC guidelines** Yes

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** 2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** No

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

Yoga Day Celebrations (21 June 2020) Meri Beti Mera Abhimaan (Elocution Competition 11 August 2020) Covid Awareness Week (17-30 September 2020) Webinar on Bole Kishori Corona ki Kahani with Vacha Trust (11-12 October 2020) Peer to Peer Guidance Webinar on

## Menstrual Hygiene (17 November 2020 )

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Participation in NIRF	Participated in NIRF
Participation in AISHE	Participated in AISHE
Preparation of pending AQARs	AQAR(2018-2019) and AQAR(2019-2020) prepared
Training to Staff about Online admissions and Examinations by FTP group	Trained Teachers regarding online Admissions and Examinations by FTP group
Orientation to Students about online admissions	Conducted orientation webinar for Students about online Admissions
Class-Wise Orientation to Students about online lectures	Conducted orientation webinar for Students about online lectures
Orientation to Students about Online Examinations	Conducted orientation webinar for Students about Online Examinations
Orientation to students regarding Scholarship/Freeship Schemes	Conducted orientation webinar for Students about Scholarship/Freeship Schemes
Conduct of online Quizzes in Management and Accountancy	Conducted online Quizzes in Management and Accountancy
Awareness Campaign on Save Electricity Project	Conducted Awareness Campaign on Save Electricity Project (Community Engagement)
Celebration of Vijay Diwas	Vijay Diwas Celebrated
Webinar on preparation for UPSC/Staff Selection/Banking Exams with UMEED TRUST and VACHA TRUST	Webinar conducted on preparation for UPSC/Staff Selection/Banking Exams with UMEED TRUST and VACHA TRUST
Conduct Webinar for Teachers on preparation of Multiple Choice Questions for Online	Conducted Webinar for Teachers on preparation of Multiple Choice Questions for Online

Examinations	Examinations
Conduct Webinar for Teachers on the advance use of MS Word by IT Teachers	Conducted Webinar for Teachers on the advance use of MS Word by IT Teachers
Mentoring by Academic Advisors to all the students of their respective classes	Academic Advisor mentor students of respective classes
Organise Career Counselling Week to make the students aware about careers	Organised Career Counselling Week
Organise an online placement drive	Organized online placement drive
Initiate E-documentation process as a best practice	Initiated the process of E-documentation as a best practice

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	15/02/2022

**14. Whether institutional data submitted to AISHE**

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Karnataka Sangha's Manjunatha College of Commerce, Thakurli (E)
• Name of the Head of the institution	Dr .V. S. Adigal
• Designation	Principal & IQAC Chairman
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0251-2439952/ 2441826
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• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	University of Mumbai



• Name of the IQAC Coordinator	Dr. Sushila Vijaykumar				
• Phone No.	02512441826				
• Alternate phone No.	02512439952				
• Mobile	9323830372				
• IQAC e-mail address	mcc_iqac@yahoo.com				
• Alternate Email address	mcac_college@rediffmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.ksmanjunathacollege.edu.in/media/AQAR2019-2020.pdf">https://www.ksmanjunathacollege.edu.in/media/AQAR2019-2020.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.ksmanjunathacollege.edu.in/media/Academic-Calendar-2020-21.pdf">https://www.ksmanjunathacollege.edu.in/media/Academic-Calendar-2020-21.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.7	2015	03/03/2015 5	02/03/2020 0
<b>6.Date of Establishment of IQAC</b>			02/04/2015		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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	<b>Fees to OBC Students</b>			
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<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>	
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<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
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<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
College Development Committee	15/02/2022
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020	10/07/2021
<b>15.Multidisciplinary / interdisciplinary</b>	
<b>16.Academic bank of credits (ABC):</b>	
<b>17.Skill development:</b>	
<b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	
<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>	

<b>20.Distance education/online education:</b>	
<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>6</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>1401</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>406</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>461</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	<b>27</b>

Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2	23	
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1	21 Classrooms, 1 Seminar Hall and 1 Auditorium (Floor Plan)	
Total number of Classrooms and Seminar halls		
4.2	6346548	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	44	
Total number of computers on campus for academic purposes		
<b>Part B</b>		
<b>CURRICULAR ASPECTS</b>		
<b>1.1 - Curricular Planning and Implementation</b>		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
<p>As per University of Mumbai guidelines, our College has a mechanism for well-planned curriculum delivery and documentation. A senior teacher was part of the Syllabus Designing and framing for PG Course. During the pandemic, Orientation Webinars were held for the staff and students regarding the online Admissions, Teaching and Examinations. Teachers submit their teaching plans and maintain a sample work diary.</p> <p>Please refer following Links :</p> <p>Teaching Plan:</p>		



<https://www.ksmanjunathacollege.edu.in/media/1.1.1.2.pdf>

Sample Diary

<https://www.ksmanjunathacollege.edu.in/media/1.1.1.3.pdf>

Academic Advisors, appointed for each class, formed class-wise WhatsApp Groups to inform students about the time-table of online lectures and Examinations. Lectures were conducted on Zoom and Google Meet platforms.

Participative learning was encouraged and PPTs, Notes, URL links of Youtube videos and Open Educational Resources were shared with students. MCQ Paper pattern and marking scheme were discussed during online lectures. Library assisted students in accessing free online materials and past question papers

<https://librarymcc.weebly.com>. Nearly 44 computers plus 2 servers are available for academic purposes in the computer labs.

Interactive learning experiences and retrieval practices through activities like quizzes, polls, group discussions and assignments served as means of formative assessment. Regular communication with academic advisors, feedback on curriculum, periodical class-tests during online lectures, question banks, helped in improving student performance.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/1.1.1.1.pdf">https://www.ksmanjunathacollege.edu.in/media/1.1.1.1.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

During the pandemic, lectures and Examinations were held as per the dates assigned by University of Mumbai. As per University guidelines, Self-Finance Courses conducted internal evaluation of 25 marks (20 marks test and 5 marks attendance and participation), MCom students had 40 marks internal examination. FY/SYBCom students had project work for 25 marks in Foundation Course and TYBCom had practical project for 25 marks in Computers. Additionally, teachers conducted online Tests and online quizzes (menti.com, quizziz.com and google forms).

**Minutes:**

<https://www.ksmanjunathacollege.edu.in/media/1.1.2.2.pdf>

**University Circular :**

<https://www.ksmanjunathacollege.edu.in/media/1.1.2.1.pdf>

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/Academic-Calendar-2020-21.pdf">https://www.ksmanjunathacollege.edu.in/media/Academic-Calendar-2020-21.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

131

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Crosscutting issues which are relevant to Professional Ethics are integrated into Subjects like Business Communication and Service**

Sectors in Commerce and Management, Accountancy and Ethics and Governance and Business Ethics and Corporate Social Responsibility. Likewise, in Subjects like Foundation Course, issues of Gender, Human Values and Environment Sustainability are highlighted in the Classroom. In Human Skills Subjects, Sustainable Development Goals are integral to subjects like Environmental Studies.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

277

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.ksmanjunathacollege.edu.in/media/1.4.1-feedback-report.pdf">https://www.ksmanjunathacollege.edu.in/media/1.4.1-feedback-report.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.ksmanjunathacollege.edu.in/media/1.4.2-action-taken-report.pdf">https://www.ksmanjunathacollege.edu.in/media/1.4.2-action-taken-report.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**1401**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

235

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- During the FY admission process, students are guided in the selection of a programme based on their interests and HSC percentage. Advanced and slow learners are identified and assessed based on their HSC performance and class participation. New students are oriented regarding the college vision and mission, course objectives and outcomes and all other rules and regulations.
- Teachers adjust their teaching methods and encourage advanced learners to participate in various activities and use E-resources. Rank holders and Subject Toppers are awarded on the Annual Prize Distribution Day.
- Slow learners, especially from vernacular medium, are given special attention through the conduct of revision lectures and conceptual clarifications after lecture hours. Slow learners are also provided post-result counselling and remedial coaching before the Repeaters' Exams.
- During the lockdown, online counselling and revision lectures were done. Orientations, guidance meetings and counselling were provided through the virtual mode regarding the processes of Admission, Examinations, and other activities. WhatsApp groups were formed by Academic Advisors to guide the students regarding lectures, projects and

**assignments.**

File Description	Documents
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/2.2.1.pdf">https://www.ksmanjunathacollege.edu.in/media/2.2.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
1401	27

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences, teachers adopted various student centric methods such as experiential learning, participative learning and problem-solving methodologies. As part of experiential learning, the students were asked to prepare bio-fertilizers at home by using the waste vegetables and fruits. Environmental consciousness was created by asking some students to participate in the preparation of eco-friendly bricks i.e. use waste plastic bottles and plastic wrappers. The teachers adopted participative learning methodology wherein the students were given a topic for online group discussion. They were asked to prepare power point presentations on various assigned topics. Subject related videos were shown to them and case studies were discussed. Brainstorming sessions and interactive lectures were conducted. Moreover, projects, webinars, NSS activities, various competitions like quiz, ad mad show etc. also helped to enhance participative learning and problem-solving skills. Students of PG programme (MCom) and Final year Bcom (A&F), BCom (B&I) and BMS have compulsory project work wherein the internal guide or concerned faculty allotted varied topics and guided them regularly in completion of their project work.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/2.3.1.pdf">https://www.ksmanjunathacollege.edu.in/media/2.3.1.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our teachers have been using ICT enabled tools like LCD projectors, PPTs, Youtube Videos/links, etc. The pandemic gave an opportunity to experiment with the online mode of teaching. Teachers quickly adapted to the varied technologies like Zoom and Google Meet platforms and used easily available Apps like Quizizz.com, menti.com etc. for conducting quiz contest, audio-visual content, social media like Whatsapp to share the softcopy of notes. For improving their online performance, the teachers used the time available during the lockdown to improve their own ICT skills. They attended various webinars on online teaching methodologies, for instance, Faculty Development Programmes on E-Content development and the use of e-resources, open educational resources and others. Online guidance was given to the UG & PG students regarding the Project work assigned to them. Subject related videos were shown to the students and case studies were discussed in their online lectures.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

27



File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

222

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our college follows Continuous Internal Evaluation System as laid down by University of Mumbai for UG and PG programmes. Examination rules were communicated through the college website, prospectus, orientations and during lectures.

During the pandemic, internal and semester-end exams were conducted online, and students were updated about the University guidelines regarding online Examinations. Guidance meetings were held to give required instructions, which were also displayed on the college website. College used google forms to obtain information from the students regarding the availability of smartphones, computers and internet facilities needed for online exams. Mock tests were conducted to acquaint the students with the online mode of Exams. Proctored, online Semester-End Examinations for all programmes were conducted and internal tests for self-financing programmes were conducted using google forms. FY/SYBCom students were assigned topics in Foundation Course, and they submitted their projects/ Assignments on the email of the concerned subject teacher for evaluation. The technical problems faced by the students were solved through timely assistance provided by the Examination committee and Academic Advisors.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/examination-pattern/">https://www.ksmanjunathacollege.edu.in/examination-pattern/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

University guidelines w.r.t Examination related grievances are strictly followed and informed to the student (college website and during examination). Unfair Means Inquiry Committee deals with Unfair means case. After the Semester-end Examinations, the Examination Committee forwards the Unfair means cases with the student undertaking, Junior Supervisor's statement, confiscated unfair materials and sealed answer books through the Principal. Unfair Means Inquiry Committee schedules a meeting and conducts an inquiry wherein the student presents his/ her case and gives a written statement. The report is then forwarded to the Principal.

Academic Advisors assist students during the revaluation process. Examination Committee circulates a notice inviting applications for revaluation and results are notified.

During the pandemic, internal and external examinations were online and proctored. Orientations and notices helped students to understand the do's and don'ts of proctored, online Exam, generation of proctored report and consequences of violation. The College setup a Helpdesk to resolve issues of students and help them to overcome technical hitches during online exams. In case of genuine problems like network issue or hospitalization on account of covid, online exams were rescheduled for the concerned students to avoid any deprivation of opportunity.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/examination-pattern/">https://www.ksmanjunathacollege.edu.in/examination-pattern/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and Course Outcomes are framed by the Board of Studies of the University. Some of the course outcomes are framed by Heads of the Departments/Coordinators in consultation with the respective faculty to ascertain the learning outcomes. For fuller details, refer to the weblink on the college website.

The POs throw light on the abilities to be inculcated in students during their journey of a particular programme. The COs give an idea about the course and the skills, knowledge and capabilities

that the students should possess at the end of the course. The POs and COs for all the courses are displayed on the college website. The role of POs and COs are also explained and elaborated to the students also in their orientation programme as well as by teachers in their lectures.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.ksmanjunathacollege.edu.in/po-psy-co/">https://www.ksmanjunathacollege.edu.in/po-psy-co/</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of students at the end of the program was satisfactory. Teachers discussed the efforts taken by them in the staff meeting for accomplishment of the course outcomes and programme outcomes and the performance of the students. The attainment of the POs and COs was also measured from student progression. After successful completion of the undergraduate programs, some students enrolled themselves for higher education in the post-graduation course (MCom. in Advanced Accountancy) in our College or in other Colleges. Some graduate and post-graduate students also took up professional qualifications such as NET/SET, B.Ed., CA, CS, etc. The level of attainment of the Programme/ Course outcome was also evaluated from Student placements. Some students secured jobs in the private/public sector or are self-employed. Under the campus recruitment drive organized by the Placement Cell of our college, some students received placement offers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/2.6.2-1.pdf">https://www.ksmanjunathacollege.edu.in/media/2.6.2-1.pdf</a>

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during**

**the year**

**461**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.ksmanjunathacollege.edu.in/media/Annual-report-2020-21.pdf">https://www.ksmanjunathacollege.edu.in/media/Annual-report-2020-21.pdf</a>

## **2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://www.ksmanjunathacollege.edu.in/media/SSS\\_2020-21.pdf](https://www.ksmanjunathacollege.edu.in/media/SSS_2020-21.pdf)

## **RESEARCH, INNOVATIONS AND EXTENSION**

### **3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**0**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
e-copies of the grant award letters for sponsored research projects /endowments	<b>No File Uploaded</b>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

##### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our College promotes extension activities in the neighbourhood community for sensitizing students to social issues and their holistic development. Various community oriented programmes and activities were conducted under National Service Scheme Unit (NSS) and Women's Development Cell of our college, which gave an opportunity to the participating students to develop a sense of attachment to the various social issues in the community and try to find solutions to the community problems. In this process the participating students gained practical knowledge, developed their Intelligence, Emotional and Relationship Quotient along with their overall personality development. Due to COVID-19 pandemic and lockdown, all the extension activities were conducted online. Physical and mental health awareness, Precautions for COVID, Vaccination awareness, Environmental awareness programme and Blood donation drive are some of the programmes and activities undertaken during this academic year.

File Description	Documents
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/3.4.1.pdf">https://www.ksmanjunathacollege.edu.in/media/3.4.1.pdf</a>
Upload any additional information	No File Uploaded

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0



File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

16

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1000

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration****3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**Adequate facilities for teaching-learning are available as below:**

## Class Rooms

There are well equipped and ventilated classrooms, library and computer labs. There are 8 large classrooms for BCom Classes and 14 classrooms for Self-Finance and MCom courses. Spacious, well-ventilated with natural light and adequate electrical facilities, the Classrooms are also equipped with well-designed furniture and teaching aids like LCD projectors, white boards, computers with internet connectivity.

## Computer Laboratories

Two computer laboratories are equipped with Intel(R) Pentium(R) generation computers and recent state-of-the-art technology equipments such as dedicated server, LAN, Internet, Scanner, Printer, Softwares, Antivirus and Air Conditioners. Well-maintained computers are protected with antivirus software and the laboratories are managed by qualified and experienced faculty.

## Library:

The Library aims at fulfilling the information needs of faculty, students, research scholars and support staff with varied sources of information and services. In addition to books and journals, our college library subscribes to many e-journals and e-books from N-LIST consortium. Library maintains its own webpage and provides access to resources like syllabus, old Question papers, New arrivals etc. The entire library collection can be searched by using OPAC.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/4.1.1.pdf">https://www.ksmanjunathacollege.edu.in/media/4.1.1.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has qualified and experienced teachers and a Physical instructor for the holistic development of the students and inculcate team spirit, cooperation and leadership qualities.

**Sports**

Our College has a large indoor gymnasium measuring 2300 sq fts with the facilities such as Weight Training, Cardio exercises, Table Tennis Carrom, Chess etc. Students also practice Volleyball and Kabaddi in the campus. The students participate enthusiastically in various sports events of our Annual Sports Meet as well as organised by different colleges and University. Achievers are awarded medals, trophies and certificates.

**Cultural Activities**

Our College auditorium is 2000 sq ft and can accommodate more than 150 students. The College conducts the Annual day function "Tarang" for Degree College & "Sparsh" for Junior college. During "Vibration Week", cultural competitions like dance, singing, debate, rangoli, flower decoration, cooking, poster making and painting are held. Winners are felicitated during the annual day function.

However, during the lockdown in 2020-2021, not many sports or cultural activities were organised.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/4.1.2.pdf">https://www.ksmanjunathacollege.edu.in/media/4.1.2.pdf</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/4.1.3.pdf">https://www.ksmanjunathacollege.edu.in/media/4.1.3.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.69 lakhs

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our Library is well stocked with a collection of Books, Journals, Projectss, Dissertations, Audio-Video Material and e-resources and is managed with SOUL (Software for University Libraries), a user-friendly, library management software developed by INFLIBNET. The Library collection and member status can be browsed/ searched using SOUL OPAC. The library maintains a Special Reference collection consisting of Encyclopedias, Dictionaries, as well as Competitive exam books. Books are classified using the Dewey Decimal Classification Scheme. In addition to printing barcoded library cards, the library took the initiative of using barcode technology and barcoded all books.

The library has separate broadband internet facility, through for

access of e-resources. On an average, around 100 students make use of the library resources. A visitor's book is maintained for students and staff, to understand the number and usage of visitors. New arrivals of books and journals are displayed on separate stands and racks.

Important journals which are subscribed are bound after completion of the volume. There are 301 bound volumes, kept for reference as back volumes. Library also maintains Project reports submitted by the students as part of their course curriculum. There are 365 project reports which are being used extensively by the student community.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://www.ksmanjunathacollege.edu.in/media/4.2.1.pdf">https://www.ksmanjunathacollege.edu.in/media/4.2.1.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

103005

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

55

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our College is equipped with computers and IT facilities to enhance the teaching-learning process. Two computer labs are equipped with Intel (R) Pentium (R) generation computers duly connected with LAN and internet. Both the labs are fully air-conditioned. All the computers have firewall protections, learning licensed software and anti-virus software. All the computers and servers are protected with UPS for any voltage fluctuations. Computer engineers resolve any issues. The generator supports, all the computers and audiovisual systems in classrooms, lecture halls and seminar halls. Teachers use ICT resources, whenever needed.

CCTV cameras are installed in corridors, classroom, library, office and canteen etc. College website is developed and maintained by Future Tech Partner. AMC is also given for frequent updation of the website. The college has purchased software for its admissions and Examinations. During the pandemic, college adopted the online admission process and virtual mode of conducting lectures and Examinations. The admission related works such as admission form, fees payment, ID card generation etc are done using this software. Wifi is available in the college campus and the same is used by teachers for improving teaching-learning

**process .**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/4.3.1.pdf">https://www.ksmanjunathacollege.edu.in/media/4.3.1.pdf</a>

**4.3.2 - Number of Computers**

72

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

59.97 lakhs



File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Housekeeping services are outsourced on annual contract basis and housekeeping staff is available on all days. Computer laboratories are available for practical classes and undertaking projects or assignments. College auditorium is used for meetings, conferences and other events.

Library is well-equipped with Antivirus Softwares, SOUL 2.0, high internet speed, SOUL 2.0 software from INFLIBNET. Annual Stock verification is done and a report submitted. All can avail of the library during the prescribed timings. NLIST password is provided for easy access to electronic resources. Faculty and AMC personnel look into the maintenance of facilities.

Research Centre can be used by registered Ph.D. students, Staff and interested students. Sports facilities can be used during the free lectures or after college hours. There is restricted entry for automobiles.

B] Use of plastic is banned and there are dry and wet dustbins for waste disposal. Plastic, collected from homes, will be handed over to Urja Foundation–Ek Prayas from Dombivli region. Plans are afoot for signing of MOU with Urjaa Foundation.

C] Landscaping is done in the premises and the maintenance of plants is done by Volunteers and Support Staff. We plan to create a vertical garden.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/policies/">https://www.ksmanjunathacollege.edu.in/policies/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

145

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

8

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>B. 3 of the above</b>
File Description	Documents
Link to Institutional website	<a href="https://www.ksmanjunathacollege.edu.in/media/1.2.3.pdf">https://www.ksmanjunathacollege.edu.in/media/1.2.3.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>0</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>0</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent</b>	<b>B. Any 3 of the above</b>

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

9

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

48

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

In 2020-2021, 82 NSS volunteers participated in a webinar on YOGA (conducted by the University of Mumbai). Elocution competition was organized on zoom (topic "Meri Beti Mera Abhiman"). A Covid awareness online session was conducted on ZOOM by NSS through PPTs and a Poster competition on the topic "Covid Awareness Tribute to Covid Warriors. NSS volunteers also joined the online Bhajan Sandhya during Gandhi Jayanti Celebrations on You tube (organized by NSS and University of Mumbai). Discussion on Kitchen Garden was conducted on zoom and students were asked to participate in tree plantation programme by sowing left over seeds in pots.

Webinar on "Bole Kishori Corona Ki Kahani" was organised by Vacha Charitable Trust, Dombivli; on zoom. NSS Orientation was held on zoom for tree plantation. Throughout the year various webinars were conducted by NSS to inculcate Social Awareness and Personality Development on themes like " Save Electricity Project", "Celebration of Vijay Diwas", "Blood Donation Drive", "Covid Awareness Week", "Preparation of UPSC, Staff Selection, Banking Exam, Viral Hepatitis, Evils of Social media and Mission Compassion.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Due to the pandemic situation, our Active Alumni member Ms.Rupali Petkar from Vacha Trust,Dombivli,conducted webinar on"Bole KishoriCorona Ki Kahani" and conducted peer to peer webinar on menstrual hygiene.

One Meeting of Alumni Association was conducted on Saturday, 13 Feburary2021.The IQAC members urged the need for Registration of Alumni Association under a charitable trust.

They made the Alumni aware of the issues of fund raising and suggested some solutions to enhance the same.To encourage Alumni members' participation,the IQAC Coordinator discussed the role of Alumni in NAAC Accrediation.Some of the Alumni promised to conduct some activities in collaboration with the IQAC. Some Alumni also assured that they would extend their help in registering the Alumni once the pandemic ended.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
<b>File Description</b>	<b>Documents</b>
Upload any additional information	<b>No File Uploaded</b>
<b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>	
<b>6.1 - Institutional Vision and Leadership</b>	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p><b>Vision:</b></p> <p>"To work for the creation of a centre of excellence by training and empowering young minds".</p> <p><b>Mission:</b></p> <ul style="list-style-type: none"> <li>• To educate and train learners in the fields of Commerce, Accountancy, Business Economics, Management, Banking, and Finance.</li> <li>• To collaborate with industries for equipping learners with relevant knowledge, skills, and attitude.</li> <li>• To act as a catalyst in empowering learners to become better citizens by developing a sense of social conscience and commitment.</li> </ul> <p>Collaboration with Satyam, Technoserve, and IQAC Cluster were continued. Certificate Courses were conducted by Technoserve and Satyam. Activities related to gender sensitivity were organized in coordination with Vacha trust to develop sensitivity among learners on gender empowerment and awareness. Peer to Peer training session was held for Girl students on menstrual hygiene and making of sanitary pads. Cyber security session was arranged to create awareness of hacking. Training was given to students on how to use google drive, google docs, PPT for 3 days. As part of the "Beti Bachao Beti Padhao" campaign, NSS unit arranged an elocution programme and eco-friendly bricks activity. Voting Awareness Week was conducted to create a sense of social commitment. Essay and Photo competitions were held to improve the skills of students.</p>	



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As part of decentralization, various committees have been created and coordinators have been appointed. The respective committees plan the workload, activities and time-table in consultation with the Principal, IQAC, and Management. Co-ordinators and Convenors are given autonomy in the conduct of different activities. The Examination Committee conducts Exams and prepares the results as per the University norms. Each department and committee is given freedom to plan and conduct webinars and competitions in consultation with the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

One of the activities successfully implemented based on the strategic plan was the development of ICT facilities of the institution in the following manner:

- Teachers were given orientation for online Admission process, lectures and Examinations
- Routers were installed at strategic points and Wi-Fi facilities were provided to the Staff for the conduct of online lectures, when the college was partially opened.
- Library has INFLIBNET facility. Teachers and interested students were oriented in the use of N-LIST resources. Library also assisted students in accessing free online materials and past question papers through <https://librarymcc.weebly.com>.

- Search engines like Google, Microsoft edge, etc. are used for obtaining online information.
- Some faculty created online digital repositories on platforms like YouTube.
- Various Apps such as menti.com were used to conduct quizzes.
- During the swift transition from offline to the online system in the pandemic, platforms such as Google meet, Zoom, etc. were used for virtual teaching.

Even before the pandemic, steps were taken to provide the facility of online payment of fees and the process was initiated during the pandemic.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/6.2.1.pdf">https://www.ksmanjunathacollege.edu.in/media/6.2.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

A selection committee consisting of Management members, Principal, HODs appoint capable teachers, as per workload and posts sanctioned by the Management for Self-Finance Courses. Code of conduct and service rules are informed to the teaching and non-teaching staff and are available on College Website. Various policies regarding the use of library/ICT/Computer lab/gymkhana facility have been uploaded on the college website for reference. Teaching and non-teaching staff have been informed that a copy of the University of Mumbai Statutes and Maharashtra Public Universities Act are available for reference in the library. The Principal and the IQAC plan and monitor the conduct of various activities through the framing of various committees.

File Description	Documents
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/6.2.2.pdf">https://www.ksmanjunathacollege.edu.in/media/6.2.2.pdf</a>
Link to Organogram of the institution webpage	<a href="https://www.ksmanjunathacollege.edu.in/media/6.2.2.pdf">https://www.ksmanjunathacollege.edu.in/media/6.2.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

College management provides free Tea/Coffee to the teaching and non-teaching staff.

Class IV employees are provided uniforms.

Reimbursement of registration fee (for attending conferences/seminars) is done.

File Description	Documents
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/6.3.1-1.pdf">https://www.ksmanjunathacollege.edu.in/media/6.3.1-1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

4

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File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

9

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

PBAS Appraisal System is used for aided staff as laid down by the University of Mumbai. from the government. On similar lines, a proforma for Annual Performance Appraisal Report is prepared for unaided and non-teaching staff. Oral and written feedback is also

taken from students and different stakeholders. The feedback is communicated to the respective teaching and non-teaching Staff on a timely basis. The new teachers are also guided by the senior teachers.

File Description	Documents
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/6.3.5.pdf">https://www.ksmanjunathacollege.edu.in/media/6.3.5.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal and external financial audits every year. The audit is conducted by the auditor appointed by the Governing body of the college. Internal Audit was done by M/s. Vasant Kumar and Co and Statutory Audit was done by U.P Pai and Co. The audit is conducted on a sampling basis to check the correctness of the financial transactions and statement of affairs of the institution. The committee verifies cashbooks, Bank accounts, ledgers, bills, vouchers, and statements of cash position and cash flow and conducts sample checks on the heads of various accounts, balance dates, and posting of same. They also check whether accounting standards have been followed for true and fair disclosure of financial statements. The deviations, if any, are reported to the Management in the Independent Auditor's report or the observations /deviations in the accounts are identified and discussed and resolved in consultation with the Management before the preparation of Final accounts.

File Description	Documents
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/6.4.1.pdf">https://www.ksmanjunathacollege.edu.in/media/6.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)****0.661**

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources****NIL**

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<b>No File Uploaded</b>

**6.5 - Internal Quality Assurance System****6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

A unique initiative that has been institutionalized in our College is the adjustment of lectures on a day-to-day basis. This helps the effective use of the time of students. It also prevents students from loitering around and in the maintenance of College discipline. Another practice is the maintenance of work diaries by the teachers which help in monitoring the teaching-learning process.

IQAC organizes training to teachers and students regarding filling up admission forms and training to students on how to attempt the online examinations. Teachers are trained to use ICT platforms for online lectures.

File Description	Documents
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/6.5.1.pdf">https://www.ksmanjunathacollege.edu.in/media/6.5.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- IQAC conducts students' surveys on the teaching-learning process and prepares an academic calendar. It collects teaching plans and work diaries of teachers and gives relevant suggestions for the improvement of the teaching-learning process.
- Webinars were arranged on how to create a google classroom and how to use websites like menti.com, quizzes.com etc.
- Retrieval practice strategies (pausing and reflecting on the content taught) were integrated during online lectures.
- Teachers distributed notes in points through word files.
- Teachers took revision lectures before the Examinations.
- For improving oral communication skills, a webinar on 'Bole Kishori, Corona ki Kahani' was organized in collaboration with Vacha Charitable Trust. Students discussed the effect of the corona.
- A webinar on Mission Compassion was conducted on the benefits of going vegan in life and the achievements of Vegans.
- A lecture session was conducted on the evils of social media and how to avoid it.
- Students were informed about the topic on viral hepatitis, its symptoms, precautions, and cure.
- Poem recitation program was organized for paying tributes on the Indian ArmedForce week.
- As a result of the above activities, students' confidence level has been improved and their speaking skills, communication skills developed.



File Description	Documents
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/6.5.2-NEW.pdf">https://www.ksmanjunathacollege.edu.in/media/6.5.2-NEW.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.ksmanjunathacollege.edu.in/media/Annual-report-2020-21.pdf">https://www.ksmanjunathacollege.edu.in/media/Annual-report-2020-21.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Photos Link :**

<https://www.ksmanjunathacollege.edu.in/media/7.1.1-Photos.pdf>

**MOU Link & Gender Audit Report Link is as follows:**

<https://www.ksmanjunathacollege.edu.in/media/7.1.1-1.pdf>

Webinar on ' Cyber Security' on 22 September 2020 by Asst. Prof. Priyanka Sakhare madam - 53 Participants

Peer to Peer webinar on 'Menstrual Hygiene' on 17 November 2020 by Ms. Pooja Kanojiya (TYBCom) & Ms. Parvati Chauhan (TYBBI) - 65 Participants

MOU is signed with VACHA TRUST, an NGO working for gender sensitization.

Details are provided in link.

Video link :

<https://drive.google.com/file/d/1OzhoywPBQ1sFz6lYFzicJ9xuQKqG0thF/view?usp=sharing>

[https://drive.google.com/file/d/1-fZpTgO1IRlQC\\_6OUDuDRDnJNC-Tut0z/view?usp=sharing](https://drive.google.com/file/d/1-fZpTgO1IRlQC_6OUDuDRDnJNC-Tut0z/view?usp=sharing)

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.ksmanjunathacollege.edu.in/media/7.1.1-1.pdf">https://www.ksmanjunathacollege.edu.in/media/7.1.1-1.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.ksmanjunathacollege.edu.in/media/7.1.1-1.pdf">https://www.ksmanjunathacollege.edu.in/media/7.1.1-1.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Weblink :**

<https://www.ksmanjunathacollege.edu.in/media/7.1.3-Photos.pdf>

Lockdown prevented the implementation of many activities related to degradable and Non-degradable waste management programs within college premises. However, students were asked to prepare Bio fertilizers from the wet waste generated in their homes. Students were trained on "How to make bio fertilizer" through Video links sent on the class wise WhatsApp groups. The video links are: -

1. <https://www.youtube.com/playlist>.
2. [https://www.youtube.com/watch?v=SxiIdlYTQo&ab\\_channel=BonsaiTricksAndaLotMore](https://www.youtube.com/watch?v=SxiIdlYTQo&ab_channel=BonsaiTricksAndaLotMore)

Asst. Prof Mrs. Nisha Deodar sent a video of her making the bio-fertilizer at her home. She conducted a webinar on "SAY NO TO PLASTIC TO SAVE ENVIRONMENT" on 25 February 2021 at 9 am on zoom platform and its link is as follows:

ZoomLink <https://us02web.zoom.us/j/81522948724?pwd=NU13eVJkNTRsUmFzRlV6TGtxckR6dz09>

Meeting ID: 815 2294 8724

Passcode: 883017

The webinar was aimed at creating awareness regarding the reuse, recycling and reduction of plastic. Students were asked to collect wrappers and dry plastic and stuff them into any plastic bottle for use as eco-friendly bricks (to be used for landscaping).

**Video Link :**

[https://drive.google.com/file/d/1cbXIHCEsmnO\\_5xlE\\_880OuIVN6M3gbY9/view?usp=sharing](https://drive.google.com/file/d/1cbXIHCEsmnO_5xlE_880OuIVN6M3gbY9/view?usp=sharing)

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>
<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>D. Any 1 of the above</b>
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol>	<b>B. Any 3 of the above</b>
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and</b>	<b>C. Any 2 of the above</b>

**energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College has well-established Marathi Vangmay Mandal. Various activities are organized. Lock down restricted the organization of Marathi Bhasha Din Program. However, on virtual google meet platform, activities like Gurupournima, Aashadhi Yekadashi, Poem recitation were organized. Students has drawn innovative posters of online teaching and google guru. Junior college and Degree college teachers and students has taken keen interest and good number of participants have participated in these events.

Kargil Din was virtually celebrated. A video and PPT presentation was done by teachers and students, (web link for video-) NSS programme Officer Mr. Pushkar Deshpande has highlighted Kargil war situation and outcome of it through Power point presentation.

Republic day and Independence is celebrated every year. To inculcate patriotism among the staff and students. Even during lock down, by following all protocol of Covid-19, both days were celebrated by flag hoisting, with limited staff members and management members.

Students were asked to prepare poster on the theme communal harmony, which are shown online by them.

Alumni Association has tried to create awareness about precautions to be taken during Covid 19 situation through video. Maximum members of alumni association have uploaded the same on their face book accounts and also WhatsApp etc,

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1) Constitution day celebration-

2) Poster drawing competition was organized virtually

### 3) Elocution competition on Human rights

#### Constitution day celebration

26 November- every year is celebrated as Constitution day in our college by taking oath. But in this academic year due to lockdown the way of celebration of constitution day and enlightening students on basic and individual human rights by organizing a small webinar. Students were even asked to prepare posters on the topic like, The rights of women, children, disabled etc. The constitution& it's preamble, need to creating awareness, inculcating human values, college students as responsible citizens of tomorrow etc such kinds of topics are the part of discussion during the lectures of teachers teaching foundation course subject of first and second year. Preamble has the Oath on the constitution day. This oath was sent to students on their WhatsApp groups.

#### Elocution competition on Human rights: -

Nearly 15 students have virtually participated in the elocution competition. The students' participation was separately grouped and given 3 to 4 minutes to talk.

#### Video link :

[https://drive.google.com/file/d/1nnK01E83yZz46p15e4M\\_ExzqHJK2ib94/view?usp=sharing](https://drive.google.com/file/d/1nnK01E83yZz46p15e4M_ExzqHJK2ib94/view?usp=sharing)

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.ksmanjunathacollege.edu.in/media/7.1.9-Photos.pdf">https://www.ksmanjunathacollege.edu.in/media/7.1.9-Photos.pdf</a>
Any other relevant information	<a href="https://www.ksmanjunathacollege.edu.in/media/Annual-report-2020-21.pdf">https://www.ksmanjunathacollege.edu.in/media/Annual-report-2020-21.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website**

C. Any 2 of the above

**There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. 82 students participated in the Yoga Day Celebrations on 21 June 2020, organised by University of Mumbai in collaboration with Regional Centre, RGNIYD, Chandigarh, Rajiv Gandhi National Institute of Youth Development.
1. Anti-Addiction Day- 18 students participated in Elocution competition on "Health and Mental Effects of Consuming Tobacco and other Drugs" on 26 June 2020.
1. Celebration on Kargil Diwas A video and PPT presentation on the topic of Kargil War was presented on 26 July 2020.
1. Gandhi Jayanti Bhajan Sandhya was organised by NSS Cell & University of Mumbai on 2 October 2020. The programme was live streamed on Youtube, in which the famous Bhajan on Mahatma Gandhiji was recited by the students of Music department, University of Mumbai. The link of you tube is <https://youtu.be/ZsDOxaU1D38>



1. Marathi Vagmay Mandal organized Gurupournima in which on the online zoom platform. Currently passed out students has shared their experience with teachers and even poem recitation was done by student's. Some student's ha even drawn posters on google guru, and new type of online learning.
  
1. Constitution day 26 November 2020 - 15 students participated in elocution competition on human rights issues etc, PPT presentation was done by student

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Title of the Practice: E Documentation**

1. Objectives of the Practice
  1. To access records (of office, staff and students) and strengthen documentation
  2. To initiate the process of paperless office
2. The Context

Need for electronic storing all information will provide access from anywhere and anytime.

1. The Practice

Paradigm shift in Higher Education is inevitable. Easy access to documents are

made available to stockholders, which can be done through this practice.

New software was purchased to support this practice.

#### 1. Evidence of Success

Since we began with small steps, we were able to electronically document majority of the records for the current academic year.

#### 1. Problems Encountered and Resources Required

The size of the files was large and having a back-up was a problem. At present, the documents have been uploaded on Google Drive.

Web link :

<https://drive.google.com/drive/folders/1HYJrNvevBuyoVRPG4ZjraZcaKLDYd-QI?usp=sharing>

Title of Practice 2 : - Career Guidance

The relevant documents are same as Criterion I, III & V.

<https://www.ksmanjunathacollege.edu.in/media/3.5.2.1.pdf>

<https://www.ksmanjunathacollege.edu.in/media/3.4.1.pdf>

<https://www.ksmanjunathacollege.edu.in/media/1.2.2-1.pdf>

<https://www.ksmanjunathacollege.edu.in/media/5.2.1.pdf>

Objectives

Increasing career opportunities for the learners

The Context

The Career Guidance and Placement Cell functions to follow the college mission

The Practice :-

MOU signed with Anudeep foundation and Technoserve to create employability skills among students.

Evidence of success :- Given in the links below.

Problems encountered and Resources Required.

Lack Communication ability and Confidence, Salary expectation & location of Jobs

File Description	Documents
Best practices in the Institutional website	<a href="https://www.ksmanjunathacollege.edu.in/media/Best-Practice_2020-21.pdf">https://www.ksmanjunathacollege.edu.in/media/Best-Practice_2020-21.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Education for empowerment is a key goal of our parent body and a learner-centric approach is a characteristic feature. Measures like merit-based admissions, instalment facility for payment of fees. Disbursement of scholarships and free ships were also done through online mode. Queries of parents and student were solved through online. Alumni meeting was virtual. Lectures were engaged through personal zoom and google meet links. Projects in the subjects of F.C [FY/SYBCom] Computer Practical at TYBCom were done through virtual modes.

The College has Kannada Linguistic Minority status. Students come from economically weak background and middle-class communities. Preference is given to Kannada students and in-house students during admission. Office Administration follows up with the migrant students for obtaining their migration certificates. New entrants and their parents are oriented.

During lockdown,entire admission process, lectures & Examinations wereonline, The online Add on coursewas conducted.

Sem.I was of short duration, hence extra lectures were engaged during vacation. Library provided E books to students through a separate College Library Website.

Some of the NSS activities were virtually conducted,

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. Ensuring Vaccination of Our Students
2. Registration of Alumni Association
3. Increase ICT Resources
4. Preparation of AQAR
5. Conduct Add-on Courses
6. Conduct of BridgeCourses
7. Conduct of national conference
8. Orientation to teachers regarding new NAAC guidelines
9. Conduct of Webinars
10. Beautification of garden
11. Increase in MOU